



THE LEE COMPANY

TECHNICAL CENTER
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December 12, 2017

The Lee Company Purchase Order Clause Q0002

The following applies unless otherwise specified in the Purchase Order:

The Supplier is required to comply with the following requirements. Reference AS9100 Rev. D Section 8.4.3 Paras. K, L, and M.

The Supplier is required to:

- Implement a Quality Management System
- Use Lee designated or approved external providers if out-sourcing is required.
- Notify Lee Purchasing or Quality Assurance of non-conforming processes, products, or services.
- Have a program in place to prevent the use of counterfeit parts.
- Notify Lee Purchasing or Quality Assurance of changes to processes, products, or services. This includes changes in location or external suppliers and obtain Lees' approval in writing.
- The Supplier is to flow down applicable requirements.
- Upon request, Supplier must provide test specimens for design approval, inspection, verification, or auditing.
- The Supplier must retain documented information for a minimum of 7 years.
- The Supplier is to grant the right of access to The Lee Company, their customers, and regulatory authorities, to the applicable areas of the Suppliers facilities, and applicable documented information.
- The Supplier is to ensure that employees involved with Lee work are:
 - aware of their contribution to product and or service conformity.
 - aware of their contribution to product safety.
 - aware of the importance of ethical behavior.