

June 11, 2025

### The Lee Company Purchase Order Clause Q0002

The following applies unless otherwise specified in the Purchase Order:

The Supplier is required to comply with the following requirements per AS9100 Rev. D, Section 8.4.3, Paras. K, L, and M, and general Aerospace requirements.

The Supplier is required to:

- Implement a Quality Management System.
- Use Lee designated, or Lee approved external providers if out-sourcing products and/or services.
- If specific methods, processes, equipment, or special product release requirements exist, it will be stated on the purchase order.
- Interactions: Notify Lee Purchasing, or Quality Assurance, of non-conforming processes, products or services, significant change in QMS or business operations, and work transfer requests in writing.
- Suspect non-conforming product: Notification of potential quality escape shall be communicated within 2 business days of discovery, unless otherwise specified.
- Have a FOD program in place that meets the requirements of AS9146.
- Plan, implement, and control counterfeit part prevention processes in accordance with AS6174 or AS5553 for electronics, as applicable.
  - If counterfeit product has been confirmed, supplier shall report to Purchasing and/or Quality Assurance within 24 hours.
- The Supplier is expected to maintain a minimum rating of satisfactory for Quality and Delivery. Unsatisfactory performance can affect the supplier's approval status. Lee monitors and reports the supplier's performance in accordance with the Quality Management System requirements.
- Verification and/or validation requirements of Lee or its customers will be on the P.O. as required.
- Design and Development control, special requirements, inspection methods, and sampling techniques will be flowed as necessary on the P.O.
- The Supplier must retain documented information for a minimum of 10 years and is allowed to make final disposition after the 10-year period unless otherwise specified on the PO.
- The Supplier is to grant the right of access to The Lee Company, their customers, and regulatory authorities, to the applicable areas of the Suppliers facilities, and applicable documented information.



- The Supplier is to ensure that employees involved with Lee work are:
  - Aware of their contribution to product and/or service conformity.
  - Aware of their contribution to product safety.
  - Aware of the importance of ethical behavior.
  - Competent to perform the work.
- Part substitution is prohibited.
- Obsolete parts prohibited: The Supplier shall not provide product deemed to be obsolete by the manufacturer, unless approved or directed by Lee P.O.